

Purpose: To provide training in those skills, knowledge, and talents required develop adaptive, confident, and competent Recruiting Company Commanders who are self-aware with the ability to analyze, enhance, and execute successful recruiting operations. Graduates receive the Basic Recruiter Badge and ASI 4T.

Scope: The curriculum is designed to provide Regular Army, Army Reserve, Healthcare Officers and in-service recruiting Warrant Officers with training in the recruiting concepts of Intelligence Process, Prospecting, Interview, Processing, Future Soldiers, Training, Sustainment, and C2. Students learn using the “hands-on” approach. Students learn to use the latest computer hardware and software to gain statistical data on their future recruiting companies in order to build company plans. Students will also gain an understanding of Army Regulations as they apply to recruiting, enlistment options and programs, missioning procedures, recruiting market analysis, Company and Recruiting Station evaluations, and Future Soldier management.

Graduation Requirements: Earn at least a 70% on all tests or exams and receive a GO on the Leader’s Brief.

Prerequisites: Attendees can be branch immaterial active duty officers, AGR officers or warrant officers in an USAREC assignment or on orders to an USAREC assignment. All prospective students must complete the distance learning RCCC Phase I course before attending the resident phase. Click the below link to access the Phase 1 learning modules. Ensure you bring completed screen shots of each module with you to the course on day one. This will ensure credit is given for completion of the Phase 1 learning. (http://www.usaac.army.mil/pcc/ccc2_11_05/index.htm).

Special Information: Students must report to the Fort Jackson “Ernie Pyle” Welcome Center, Strom Thurmond Blvd NLT 1800hrs the day before the first day of the course to be assigned billeting. The Welcome Center is open 24hrs a-day and will receive your reservation through ATTRS prior to your arrival. On the first day of the course, report to the Recruiting and Retention School, BLDG 10000 Hampton Pkwy, Room 514, at 0600 for initial weigh-in and in-processing. The morning uniform is the Army PFU. The first class will start at 0800. Graduation will take place at 1300 on the last day of class. Ensure that your DA Form 31, DA Form 1610, or DTS order covers your travel time en-route to Fort Jackson, your time at Fort Jackson, and your travel time to your new assignment. Permissive TDY will not be granted from the training institution.

An AFPT will be conducted on Day 3 of the course.

If you have already reported to USAREC, please bring the following items:

- USAREC laptop

- Company SAB Binder
- A seasonally complete APFU (currently we are wearing the full set of APFU to include jacket, long pants, long sleeve shirt, watch cap, and gloves)
- The daily uniform is the ACU; the Class A uniform is not required
- Bring 4 copies of your orders
- Bring a copy of any profile (contact christopher.moore@usarec.army.mil RCCC prior to arrival for Commandant approval on any temporary profiles)
- Bring note taking material and a 2-inch three ring binder with dividers.
- **Other materials:** Recommend bringing an IMO approved external hard drive, as many students in the past have found it helpful to have external memory capability. (contact christopher.moore@usarec.army.mil RCCC prior to arrival for further guidance on devices)

Please bring the following items if you are TDY en-route:

- A seasonally complete APFU (currently we are wearing the full set of APFU to include jacket, long pants, long sleeve shirt, watch cap, and gloves)
- The daily uniform is the ACU; the Class A uniform is not required
- Bring 4 copies of your orders
- Bring a copy of any profile (contact christopher.moore@usarec.army.mil RCCC prior to arrival for Commandant approval on any temporary profiles)
- Note taking material and a 2-inch three ring binder with dividers.
- **Other materials:** Recommend bringing an external hard drive, as many students in the past have found it helpful to have external memory capability. (contact christopher.moore@usarec.army.mil RCCC prior to arrival for further guidance on devices)

It is strongly suggested that you download and become familiar with the following regulations and manuals:

- AR 601-210 w/changes
- UM 3-0
- UM 3-01
- UM 3-02
- UM 3-03

For more information contact the webmaster or call (803) 751-8465/8813 or DSN 734-8465/8813.